

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The following initiative has been taken by the College

Φ. IQAC holds meetings periodically. Extended IQAC meetings with faculty are also held when necessary.

Link: Minutes

Φ. Annual action plan and execution are discussed in the extended IQAC meeting.

Link: Annual action plan

Φ. Department Annual Report (Departmental Report) is submitted by the departments at the end of the year.

Link : Format of the DP

Φ. Students orientation programs are held for newly admitted students.

Link:

Φ. Orientation programs for the teachers are held from time to time.

Φ. Feedbacks of students and teachers are taken and analyzed.

Link: Feedback Report

Φ. AQAR, AISHE, GU annual reports are submitted on time.

Link: Report AISHE, GU annual Report

Φ. Co-curricular activities are carried out in collaboration with Extension Education cell(EEC)

Link: Blog

Φ. Seminar/ Workshops are organized in collaboration with external agencies.



Action Plan for the session 2021-22

1. Academic audit / Library audit

Proposed date: a. Academic audit: 10th April 2021

Auditor: Prof. Kanderpa Das, V.C, KKHO

b. Library audit: 3 April 2021.

Auditor: Librarian G.U, KKH Library, GU.

c. ICT audit: 8th May 2021

Auditor: Prof. Bhaben Tanti, Coordinator, IQAC, GU

2. Green Audit

Proposed Date: 5TH June 2021

Auditor: HOD, department of Environmental Science, GU

3. Formation of Committee for the year 2021-22.

A. Budget committee

B. Alumni Committee

C. Best Practice Committee

4. Extension activities-

NCC, NSS, Bharat scout and Guide, Health Care Cell, Red Cross Cell,

Proposed activities: a. Activities related to national integration

b. Awareness campaign outside the college campus

c. Activities related to gender equalities, AIDS, Cleanliness, etc.

5. Parent Guardian meeting.

Proposed Date: 27 March 2021

A. Department of Physics, Chemistry & Mathematics.

B. Department of Political Science & Philosophy.

C. Department of Education & History.

D. Department of Commerce

6. Infrastructure needed

A. Green Board stands in the classrooms

B. Curtain with add-on facilities in few classrooms.

C. Notice board in front of the Principal's room.

D. Chair and Table in the classrooms.

7. Feedback required from

A. Students in different issues

B. Teachers for administration, infrastructure facilities, etc.

C. Nonteaching staff issues related to them

D. Library-related issues.

8. Departmental activities

A. DQAR (Departmental Profile) to be submitted in the month of 30 June, every year.

B. Self Appraisal to be submitted in December.

C. Value added courses in few departments.

D. Research-related works.

E. Project work/ collaboration with different agencies

D. Publications (Self & Departmental)

Distribution of works

1. Departmental activities	Dr. Prem Krishan Singha
2. Self Study Report	Dr. Jayeshree Sarma & Dr. Abdullah Ahmed
3. Extension related work	Dr. Hrisikesh Choudhury
4. Library and learning resources	Ms. Manjushree Devi
5. Student Satisfaction Survey	Dr. Kanai Lal Bhattacharjee
6. Feedback system	Dr. Ujjal Protim Dutta
7. Parent Guardians' meeting	HOD's of the respective departments
8. Use of ICT tools	Dr. Nabajeet Barman
9. Grievance related issues	Mr. Ankur Khatiniar
10. Documentation (Official)	Mr. Ramani Rajbongshi
11. AQAR (2020-21)`	Dr. Monoj Kr Singha
12. Student progression ans support	General Secretary/Vice President, RCSU



DEPARTMENTAL PROFILE

1. Name of the Department:
2. Year of establishment:
3. Name of the HOD:
4. E mail & Ph no:

5. Detail of the Teaching staff

A. Name of the faculty member with qualification(s)

Sl no	Name of the faculty with designation, email, phone no. (Regular/Adhoc)	Qualification(s) Ph.D/M/Phil/NET/SLET	Special paper

B. Number of Refresher Course/Orientation Course attended by the teacher

Sl no	Name of the faculty	No of OC	No of RC	MRP(S)
	File description	View documents	View documents	View documents

C. Research publications in Peer reviewed journal/ Chapter in books and books

(Information on citation Index and Impact factor, where relevant should be included)

Sl no	Name of the faculty	International	National	State	Book
	File description	View documents	View documents	View documents	

D. Number of Workshop/ Symposium/ Seminar attended by the teacher

Sl no	Name of the faculty	International	National	State	Other
	File description	View documents	View documents	View documents	

E. Seminar/ Workshop /Symposium /FDP conducted by the department

Sl o	Name of the faculty involved	Title of event	Sponsorship	Date

F. Details of Book and Journal published by the department

Name of the teacher (s)	Total no of paper published	National/International	ISBN/ISSN no

G. Award/Fellowship earned and Patent generated by the faculty member

Name of the faculty	Name of the award/Fellowship	Conferring agency	Patent generated

H. Member of any external body /BOS/CCS etc

Sl no	Name of the faculty	Name of the body/BOS/CCS (Detail)

I. Foreign / other State visit of the faculty (if any)

Sl no	Name of the faculty	Country/ state visited	Purpose of visit

J. Teaching methodology adopted by the faculty member

Sl No.	Name of the faculty	Use of ICT/week	In charge of project /field work	Other

6. Student profile

A. Profile of the admitted students

Year	In take capacity	Application received	Admitted

B. Personal data

Name of the student	E roll no	E mail	Phone no.
File description	View document	View document	View document

B. The number of students who appeared in the Final examination (Major)

Examination	Total appeared	Male	Female	Total

C. The number of students who appeared in the Final examination (General)

Examination	Total appeared	Male	Female	Total

D. Number of student passed

Examination	Total appeared	Male	Female	Total
B.A/B.Sc/B.Com (Major)				
General				

E. Out standing result (if any)

Sl no	Name of the students	Position/ distinction in university level	Remark

F. Extra-curricular and Co-curriculum activities of the students(if any)

a) No. of N.C.C cadets	
b) No. of N.S.S Volunteers	
c) No. of Bharat Scout & Guide /Rover/Ranger	
d) Performance in sports activities	
e) Achievement/Awards of students in Regional/National events and competitions	
f) Achievement and awards in Cultural and other events	

7. Number of working days and teaching days during the period

Year	Working days	Teaching days

8.

Sl No	Subject	Description
8.1	Increase the infrastructural facilities	
8.2	Computer/ Internet/ e resource facilities	
8.3	Departmental meeting	
8.4	Lesson plan preparation	
8.5	Seminar library facility for the students	
8.7	Department Alumni association	
8.8	Information regarding activities of the IQAC	
8.9	Training for the non teaching staff of the department.	
8.10	Department academic activities.	

9. Any other point:

Signature

HOD, Rangia College

Rangia